



# **SDG**Self-Assessment Tool





# A brief guide to the SDG self-assessment tool

This tool is a simple and quick way of gathering information about how your current work contributes to the UN agenda. Just follow these few steps as you go through the process.

#### **WHAT**

Each Sustainable Development Goal (SDG) has a set of targets and indicators attached to it. The self-assessment will guide you through a process of gathering information about how the work you are currently doing is linked to these targets and indicators.

This assessment tool is not a scientific tool that measures actual quantitative or qualitative results of your work. Rather it is designed to:

- 1) raise your awareness of the SDGs, their targets and indicators;
- 2) show how your work is interlinked with the SDGs and how you are contributing to their achievement;
- 3) help you identify the concrete steps you may want to undertake to widen and deepen the work you are presently doing.

#### WHO

The assessment tool is meant for any church or church-related organization that finds it useful. It can be used by one congregation, institution or organization or it can be completed from a regional perspective (e.g. diocese) or from a national or international perspective.

When filling out the user information, it is important to communicate and understand clearly what level you work at (local, regional or international) and who you represent.

The questions in this tool are formulated in "you" form. "You" in this context means the church, organization or institution you represent, not you personally.

#### WHY

Seeing the links between your activities and the SDG targets and indicators will help you to:

- 1) look at your work from a fresh perspective, namely that of the UN Agenda 2030 for Sustainable Development;
- 2) make the work you are doing more visible locally, nationally and globally;
- 3) help you inform your current and potential funding and implementation partners about what you have accomplished;
- 4) identify work results that can guide future planning.

The results of the questionnaire may surprise you. You are quite likely contributing to many SDGs without knowing it! No matter how big or small your contribution is: All steps taken towards meeting the goals are important!

#### HOW TO COMPLETE THE SELF-ASSESSMENT TOOL

- 1) Call together an assessment team to answer the questions in the self-assessment form.
- 2) Include staff from different management levels, project and administrative staff, and representatives of the communities you serve.
- 3) Print enough copies of the assessment form for everyone to read and follow up the discussion. Appoint one person to note down the team's answers to the questions.
- 4) Gather copies of policies, guidelines, Standard Operating Procedures and any other tools that your staff uses in their day-to-day work. This will help you answer the questions.
- 5) Take notes of your observations and of any activities that you are running which are not mentioned in the assessment tool. The questions in the assessment tool arise from



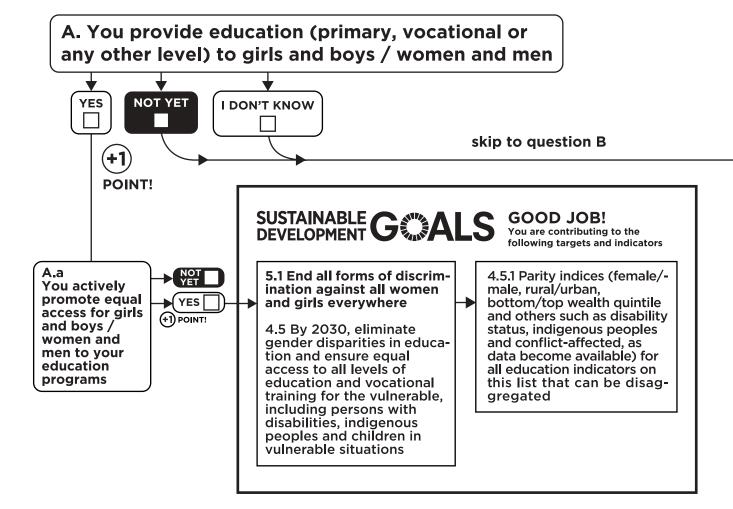
- the UN targets and indicators so they will not cover the full range of activities in which your organization is engaged.
- 5) Answer all the questions. If your organization does work related to the activity listed, tick 'yes' and answer any related sub-questions. If a question does not apply to you, simply select 'not yet' and move to the next question. By selecting 'I don't know' you can skip the question and come back to it later. Please note that the assessment is not finalized as long as there are questions with ticks in 'I don't know' boxes.
- 6) Many questions cover a range of different options. If your answer to one of the options is 'yes', you can tick 'yes' for the entire question.

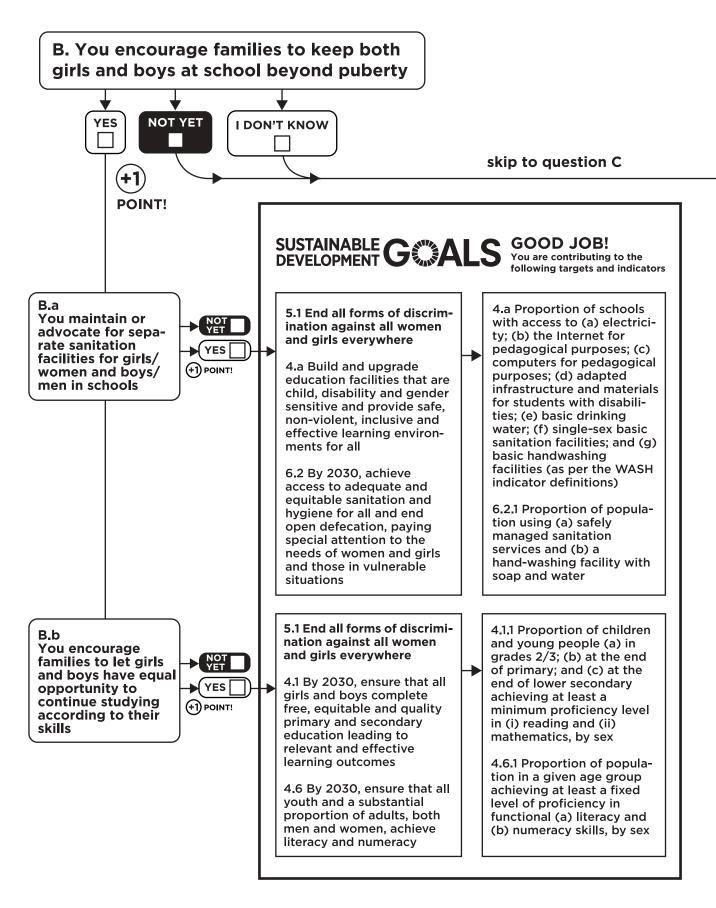
Let's get started!

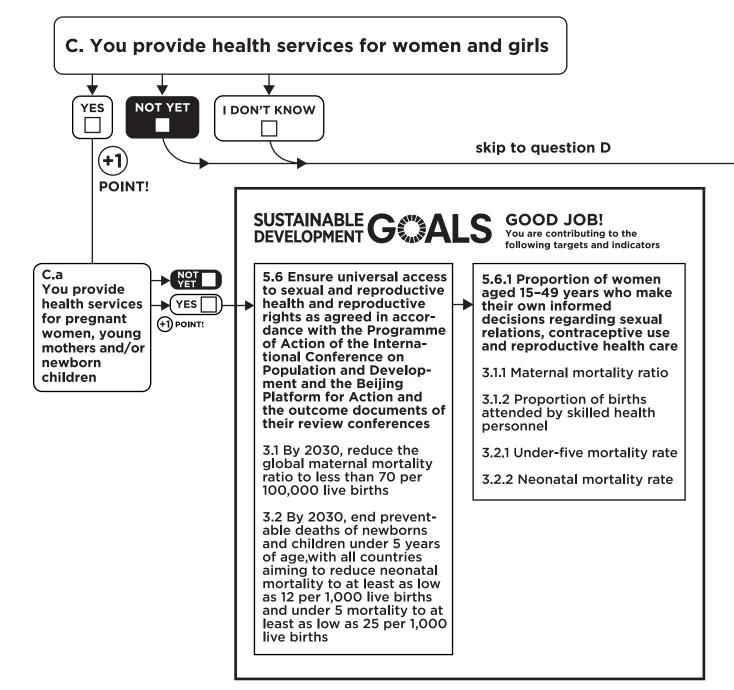


#### **USER INFORMATION**

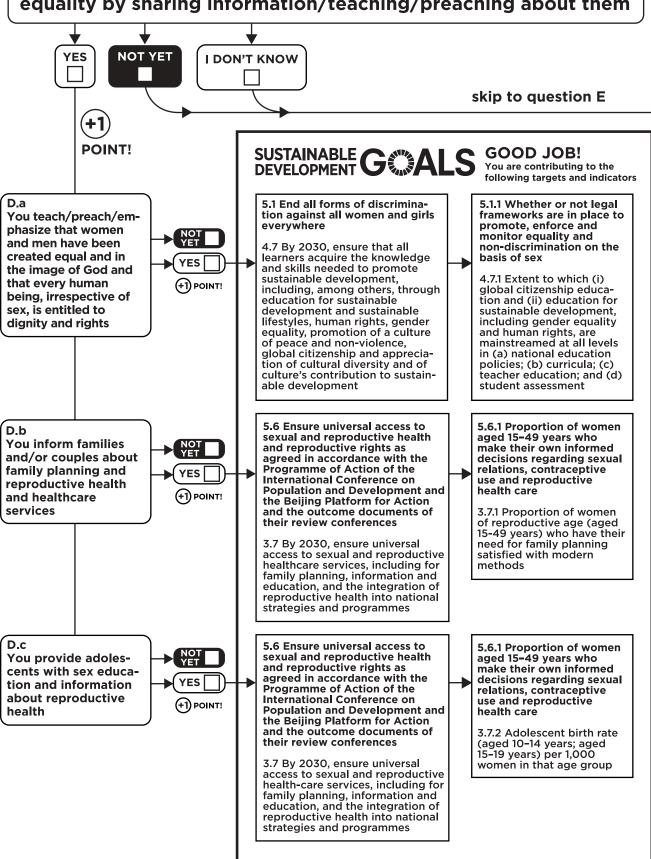
| Your country:   |  |
|---|--|
| Name of your church/institution/organization:   |  |
| Name and position of the contact person:  |  |
| Email address:  |  |
| How would you describe your organization (Please specify)   |  |
| Your organization has operations in (Please sele  Developing country  LDC (least developed country)  Developed country  Not applicable  | ect all that apply):                       |
| Which of the following best describes institution  Church  Ecumenical organization or network  Church-based development organization /  Specialized service institution (school, hosp  Other — please explain | Faith-based organization (FBO) pital etc.) |
| Names and positions of those who participated  Name   | Position                                   |
|   |  |



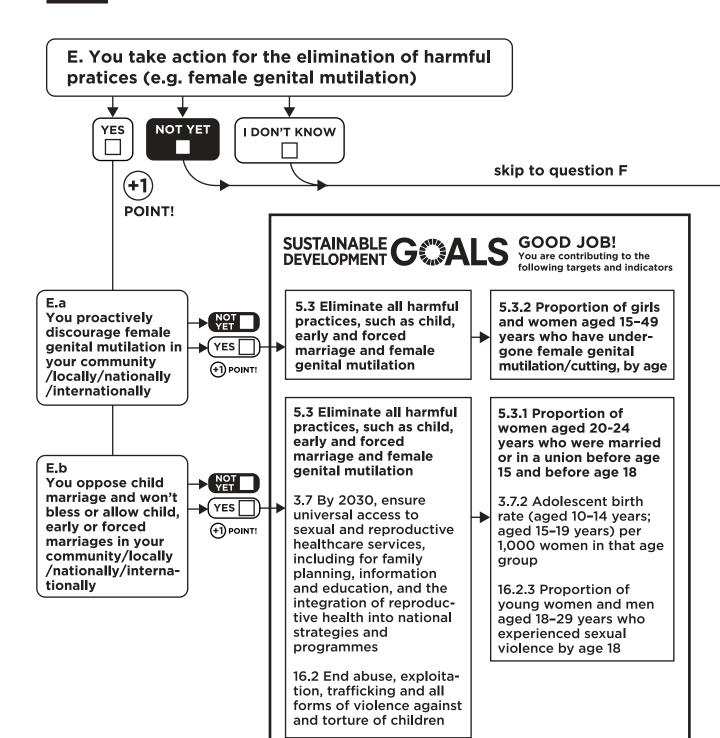




### D. You raise awareness about lifestyles that promote gender equality by sharing information/teaching/preaching about them



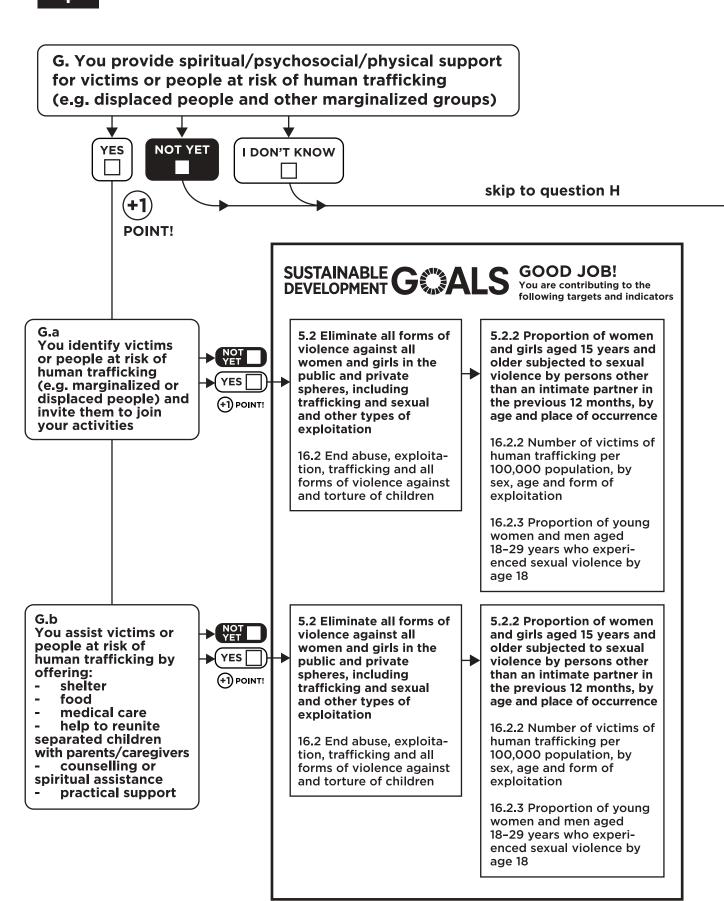
#### SUSTAINABLE GOOD JOB! You are contributing to the following towards and indicates: following targets and indicators 5.1 End all forms of D.d 16.2.1 Proportion of discrimination against children aged 1-17 years You inform families NOT YET all women and girls who experienced any and/or couples about everywhere physical punishment YES non-violent parenting and/or psychological and about bringing up 16.2 End abuse, exploita-(+1) POINT! aggression by caregivers girls and boys equally tion, trafficking and all in the past month forms of violence against and torture of children 5.4 Recognize and D.e value unpaid care and You encourage married NOT **5.4.1 Proportion of time** domestic work through couples and families to spent on unpaid domesthe provision of public YES divide domestic work tic and care work, by services, infrastructure in a balanced and sex, age and location and social protection (+1) POINT! equitable way policies and the promotion of shared responsibility within the household and the family as nationally appropriate





#### F. You promote non-violent behavior and/or support victims of violence **NOT YET** YES I DON'T KNOW skip to question G POINT! SUSTAINABLE GEALS DEVELOPMENT **GOOD JOB!** You are contributing to the following targets and indicators F.a 5.2 Eliminate all forms of 5.2.1 Proportion of You practice zero violence against all women and ever-partnered women tolerance for girls in the public and private and girls aged 15 years violence against **►**YES spheres, including trafficking and older subjected to women and girls in (+1) POINT! and sexual and other types of physical, sexual or psychoany form, whether it exploitation logical violence by a is among your staff, current or former intimate congregation members, partners 16.1 Significantly reduce all partner in the previous 12 of your organization forms of violence and related months, by form of or elsewhere death rate everywhere violence and by age 5.2 Eliminate all forms of 5.2.1 Proportion of F.b NOT YET violence against all women and You are vocal and ever-partnered women firm in discouraging girls in the public and private and girls aged 15 years YES. violence against spheres, including trafficking and older subjected to women and girls (+1) POINT! and sexual and other types of physical, sexual or psychoexploitation logical violence by a current or former intimate 16.1 Significantly reduce all partner in the previous 12 forms of violence and related months, by form of death rate everywhere violence and by age 5.2.1 Proportion of You offer counselever-partnered women 5.2 Eliminate all forms of ling and/or spiritual and girls aged 15 years support for victims violence against all women and and older subjected to of domestic girls in the public and private YES physical, sexual or psychoviolence or refer spheres, including trafficking logical violence by a (+1) POINT! them to the approand sexual and other types of current or former intimate priate authorities exploitation and/or institutions partner in the previous 12 with the expertise months, by form of to assist them violence and by age F.d 5.2 Eliminate all forms of 5.2.1 Proportion of You operate a safe violence against all women and ever-partnered women house/other safe girls in the public and private and girls aged 15 years space or refer spheres, including trafficking and older subjected to YES victims of violence and sexual and other types of physical, sexual or psychoto appropriate (+1) POINT! exploitation authorities and/or logical violence by a current or former intimate institutions with expertise to protect partner in the previous 12 them months, by form of violence and by age

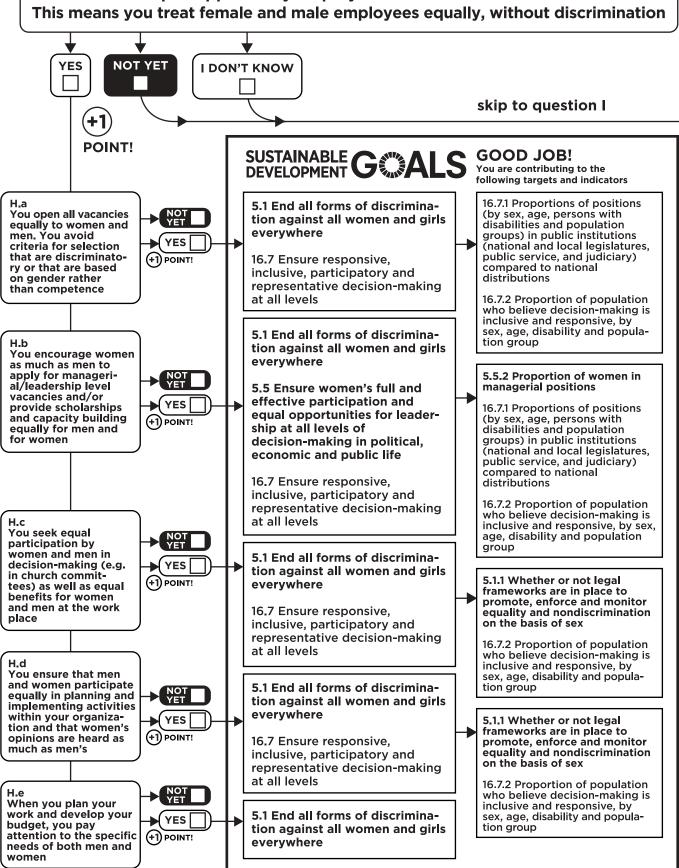




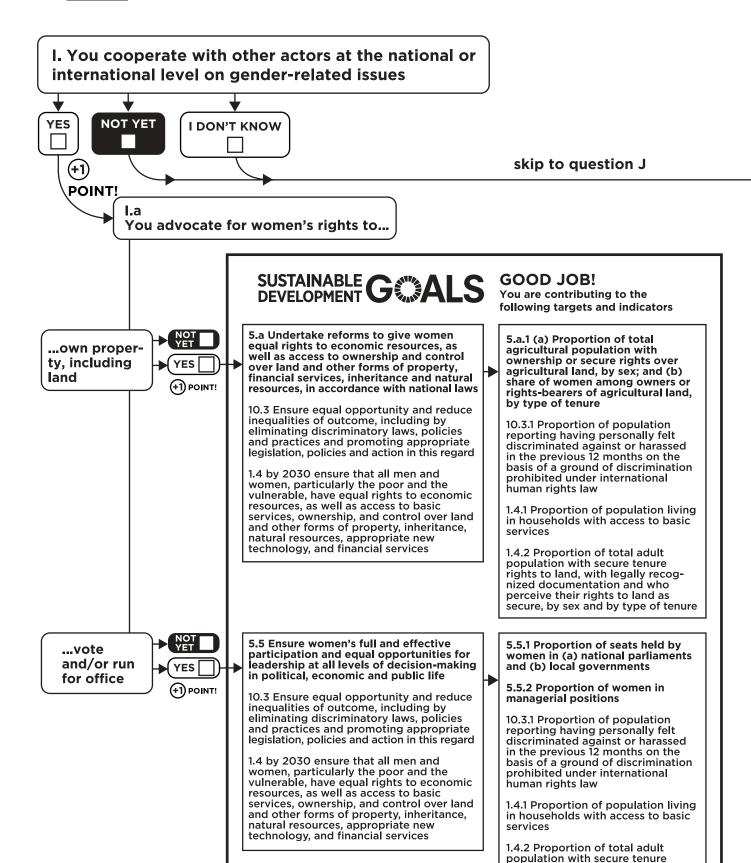


**Sustainable Development Goal 5** Achieve gender equality and empower all women and girls.

H. You are an equal opportunity employer for both women and men.







rights to land, with legally recognized documentation and who perceive their rights to land as secure, by sex and by type of tenure I.a You advocate for women's rights to...

### SUSTAINABLE GENERALS

#### **GOOD JOB!**

You are contributing to the following targets and indicators

...live free from violence or trafficking

5.2 Eliminate all forms of violence against all women and girls in the public and private spheres, including trafficking and sexual and other types of exploitation

10.3 Ensure equal opportunity and reduce inequalities of outcome, including by eliminating discriminatory laws, policies and practices and promoting appropriate legislation, policies and action in this regard

1.4 by 2030 ensure that all men and women, particularly the poor and the vulnerable, have equal rights to economic resources, as well as access to basic services, ownership, and control over land and other forms of property, inheritance, natural resources, appropriate new technology, and financial services

5.2.2 Proportion of women and girls aged 15 years and older subjected to sexual violence by persons other than an intimate partner in the previous 12 months, by age and place of occurrence

10.3.1 Proportion of population reporting having personally felt discriminated against or harassed in the previous 12 months on the basis of a ground of discrimination prohibited under international human rights law

1.4.1 Proportion of population living in households with access to basic services

1.4.2 Proportion of total adult population with secure tenure rights to land, with legally recognized documentation and who perceive their rights to land as secure, by sex and by type of tenure



#### J. You empower women to enhance their livelihoods YES **NOT YET** I DON'T KNOW skip to results POINT! **GOOD JOB!** SUSTAINABLE GALS DEVELOPMENT You are contributing to the following targets and indicators 1.4.1 Proportion of popula-J.a 5.5 Ensure women's full and tion living in households effective participation and equal You provide NOT YET with access to basic opportunities for leadership at all business training or services levels of decision-making in YES political, economic and public life micro loans for 1.4.2 Proportion of total women (+1) POINT! 1.4 by 2030 ensure that all men adult population with and women, particularly the poor secure tenure rights to land, with legally recogand the vulnerable, have equal nized documentation and rights to economic resources, as who perceive their rights well as access to basic services ownership, and control over land and other forms of property, to land as secure, by sex and by type of tenure inheritance, natural resources, appropriate new technology, and financial services including microfinance J.b 5.5 Ensure women's full and 5.5.2 Proportion of women NOT YET effective participation and equal opportunities for leadership at all You advocate for in managerial positions women's right to 8.5.1 Average hourly earnings of female and levels of decision-making in YES equal wages with political, economic and public life male employees, by (+1) POINT! men for equal work occupation, age and persons with disabilities 8.5 By 2030, achieve full and productive employment and decent work for all women and men, including for young people and persons with disabili-10.3.1 Proportion of population reporting ties, and equal pay for work of having personally felt equal value discriminated against or harassed in the previous 12 10.3 Ensure equal opportunity months on the basis of a and reduce inequalities of ground of discrimination outcome, including by eliminating prohibited under internadiscriminatory laws, policies and tional human rights law practices and promoting appropriate legislation, policies and action in this regard J.c 5.1 End all forms of discrimina-5.1.1 Whether or not legal tion against all women and girls frameworks are in place to You promote equal evervwhere promote, enforce and monitor equality and rights within the YES family for women 1.4 by 2030 ensure that all men non-discrimination on the and women, particularly the poor basis of sex and men and advo-(+1) POINT! and the vulnerable, have equal cate for women not rights to economic resources, as 1.4.2 Proportion of total adult population with well as access to basic services to be discriminated ownership, and control over land and other forms of property, secure tenure rights to in marriage, inheriland, with legally recogtance, divorce of inheritance, natural resources, nized documentation and appropriate new technology, and who perceive their rights to child custody financial services including land as secure, by sex and microfinance by type of tenure



#### YOUR RESULTS

1) To calculate your results, simply count all the boxes where you have answered 'yes'. This will show you how many different activities you conduct related to the Sustainable Development Goal 5.

| IN THIS SECTION | ON, IT IS POSSIBLE TO ANSWER 'YES' ON 38 ACTIVITIES |
|-----------------|---|
| Your total:     | /38   |

2) Establish a list of targets that you contribute to: Go back to your responses and check – on the right hand side – which of the targets of the Agenda 2030 you are meeting and with how many different activities. Based on that, complete the following graphic. For each activity that you responded to with a 'yes' you may color one field for the corresponding target(s) below.

| Targets under SDG 5 - Gender equality   |  |   |   | <br> |  |   |
|---|--|---|---|------|--|---|
| 5.1 End all forms of discrimination against all women and girls everywhere  |  |   |   |      |  |   |
| 5.2 Eliminate all forms of violence against all women and girls in the public and private spheres, including trafficking and sexual and other types of exploitation   |  |   |   |      |  | • |
| 5.3 Eliminate all harmful practices, such as child, early and forced marriage and female genital mutilation   |  |   |   |      |  |   |
| 5.4 Recognize and value unpaid care and domestic work through the provision of public services, infrastructure and social protection policies and the promotion of shared responsibility within the household and the family as nationally appropriate  |  | ' |   |      |  |   |
| 5.5 Ensure women's full and effective participation and equal opportunities for leadership at all levels of decision-making in political, economic and public life  |  |   |   |      |  |   |
| 5.6 Ensure universal access to sexual and reproductive health and reproductive rights as agreed in accordance with the Programme of Action of the International Conference on Population and Development and the Beijing Platform for Action and the outcome documents of their review conferences                  |  |   | - |      |  |   |
| 5.a Undertake reforms to give women equal rights to economic resources, as well as access to ownership and control over land and other forms of property, financial services, inheritance and natural resources, in accordance with national laws   |  |   |   |      |  |   |
| Targets under SDG 1 -No Powerty   |  |   |   |      |  |   |
| 1.4 by 2030 ensure that all men and women, particularly the poor and the vulnerable, have equal rights to economic resources, as well as access to basic services, ownership, and control over land and other forms of property, inheritance, natural resources, appropriate new technology, and financial services |  |   |   |      |  |   |

**Sustainable Development Goal 5** Achieve gender equality and empower all women and girls.

Waking the Giant SDG Self-Assessment Tool



| 3 GOOD HEALTH AND WELL-BEING  | Targets under SDG 3 - Good<br>health and well-being   |   |  |
|---|---|---|--|
|   | 50, reduce the global maternal mortality ratio to 70 per 100,000 live births  |   |  |
| children u<br>to reduce<br>1,000 live                                 | 30, end preventable deaths of newborns and nder 5 years of age,with all countries aiming neonatal mortality to at least as low as 12 per births and under 5 mortality to at least as low 1,000 live births  |   |  |
| 3.7 By 203<br>ductive he<br>information                               | 30, ensure universal access to sexual and repro-<br>ealthcare services, including for family planning,<br>on and education, and the integration of repro-<br>ealth into national strategies and programmes  |   |  |
| 4 QUALITY DUCATION  | Targets under SDG 4 - Quality education   |   |  |
| equitable   | O, ensure that all girls and boys complete free, and quality primary and secondary education relevant and effective learning outcomes   |   |  |
| and ensur<br>vocationa  | 30, eliminate gender disparities in education ee equal access to all levels of education and I training for the vulnerable, including persons bilities, indigenous peoples and children in vultuations  |   |  |
|   | 30, ensure that all youth and a substantial pro-<br>adults, both men and women, achieve literacy<br>eracy   |   |  |
| and skills r<br>including,<br>developme<br>der equalit<br>lence, glob | 30, ensure that all learners acquire the knowledge needed to promote sustainable development, among others, through education for sustainable ent and sustainable lifestyles, human rights, genty, promotion of a culture of peace and non-viotal citizenship and appreciation of cultural diversiculture's contribution to sustainable development |   |  |
| disability  | and upgrade education facilities that are child,<br>and gender sensitive and provide safe, non-vio-<br>sive and effective learning environments for all   |   |  |
| 6 CLEAN WATER AND SANITATION  | Targets under SDG 6 Clean water and sanitation  | I |  |
| sanitation<br>paying sp   | 30, achieve access to adequate and equitable and hygiene for all and end open defecation, ecial attention to the needs of women and girls in vulnerable situations  |   |  |
| 8 DECENT WORK AND ECONOMIC GROWTH                                     | Targets under SDG 8: Decent work and economic growth  |   |  |
| and decer   | 30, achieve full and productive employment nt work for all women and men, including for ople and persons with disabilities, and equal ork of equal value  |   |  |
| 10 REDUCED NEGULALITIES   | Targets under SDG 10: Reduce inequality within and among countries  |   |  |
| outcome,  | re equal opportunity and reduce inequalities of including by eliminating discriminatory laws, and practices and promoting appropriate legis-  |   |  |

lation, policies and action in this regard



| Targets under SDG 16 - Peace, justice and strong institutions                                       |  |  |
|---|--|--|
| 16.1 Significantly reduce all forms of violence and related death rates everywhere                  |  |  |
| 16.2 End abuse, exploitation, trafficking and all forms of violence against and torture of children |  |  |
| 16.7 Ensure responsive, inclusive, participatory and representative decision-making at all levels   |  |  |

Select a target that you are particularly strong at and explain - in your own words and giving concrete examples - how you contribute to it:

| Target:            |  |  |
|--------------------|--|--|
| Your contribution: |  |  |
|                    |  |  |
|                    |  |  |
|                    |  |  |
|                    |  |  |
|                    |  |  |
|                    |  |  |

3) Share your results with others! The Waking the Giant team will be happy to share about your work on our website, along with contributions that other churches and church-related organizations are making worldwide to meeting the SDGs.

Upload your results online, by completing our web-based self-assessment tool under: https://wakingthegiant.lutheranworld.org/sdg-self-assessment-tool

#### OR:

Scan and e-mail your completed questionnaire to:

WakingtheGiant@lutheranworld.org

#### OR:

Mail your form to: The Lutheran World Federation Waking the Giant / Julia Brümmer P.O. BOX 2100 CH-1211 Geneva 2, Switzerland

Submitting your results is voluntary but much appreciated: the more results are submitted, the more visibility the work of churches and church related organizations can gain globally.



- 4) After submitting your results, you will receive an official Waking the Giant Assessment Certificate. It will be sent to the address you noted in the user information section.
- 5) If you upload your results online, your report will be saved, and you are welcome to update your assessment any time.

#### AFTER COMPLETING THE ASSESSMENT - NEXT STEPS

Gather your team to discuss the results of the self-assessment process.

- Was the result as you expected and what was surprising about it?
- · How easy or difficult did you find it to connect your work and the SDG targets and indicators?
- Do you do any activities that are linked to the goals and their targets, but that were not mentioned in the assessment tool? Which ones?

Agree whether to focus your discussion on activities or on SDG targets.

- For activities or targets that you are already working on, how can you deepen your work?
- For activities or targets that you are not yet working on, do you see anything you might to add to your current work?

You will find more resources for possible next steps on the website of the SDG Toolbox: https://wakingthegiant.lutheranworld.org/sdg-5